



CDD DECLARATION - (to be shared in Company letter head)

To,
 Standard Chartered Bank
 Dear Sir / Madam,
 Ref: - Bank Account / Loan No: _____

Please find the below details for KYC review completion.

Entity Name* : _____
 Constitution* : _____
 Date of Incorporation/Establishment* : _____
 Registration Number* : _____
 Place of incorporation* : _____

⁴ PAN Details*	PAN Number	Name as per PAN	DOI as per PAN

Entity Addresses:

Registered Address*					
	District*	City*	State*	Country*	PIN*
Trading Address*					
	District*	City*	State*	Country*	PIN*
Mailing Address					
	District	City	State	Country	PIN

(Mailing & trading address required if different from registered address)

We will notify the bank, as and when there is a change in our office address, by giving a request along with required documents at the nearest branch.

Given below are our contact details:

Registered Office Phone Number	Alternate Phone Number	Contact person Mobile Number
Email ID	Website (if any)	
Darpan Unique ID: _____ (Mandatory for clients operating as NPO)		
¹ For NPO definition refer last page.		

Stamp & Signature is required on each page



Details of all POA / Authorized Signatories / Directors or Trustees/ Protector/ beneficial owner(s)²/ all partners / proprietor / all office bearers / settlors /senior management³ for private company (any change in existing information should be supported by self-attested photo ID/ADD proof) is listed in the below table.

Information required	Related Party 1	Related Party 2	Related Party 3
Name with Salutation*			
DOB*			
Gender*			
Nationality*			
⁴ PAN Details*	Pan Number	Pan Number	Pan Number
	Name as per Pan	Name as per Pan	Name as per Pan
	DOB as per Pan	DOB as per Pan	DOB as per Pan
Unique Id number with expiry date if applicable			
Current Residence Address*			
Contact Number & Email ID*			
Designation*			
Signatory* (Yes/No)			
Shareholding Percentage*			
Senior Management (Yes/No)			
Father/Mother/Spouse Name			
Photo Signed across*			

(Use photocopy of this page with table if there are more signatories/directors/shareholders to the account)

Stamp & Signature is required on each page

**Mandatory field**

The address and other mandatory information on this declaration should be same as mentioned in the enclosed supporting documents.

Please send this declaration to any of our Branches or to your respective Relationship Manager.

The details mentioned above will be applicable to all relationships /accounts that you hold with the bank.

For any changes of information related the mandatory fields, please submit the self-attested copies of relevant documents to nearest branch with original documentary proof for update in your account. The list of acceptable documents is also attached.

In order to comply with the Prevention of Money-Laundering Rules (PML) , and to remain compliant with the regulatory stipulation, I agree to keep the bank informed within 30 days of any change or update made to any of the documents submitted at the time of periodic review and thereafter and shall submit the updated document / information for the purpose of updating bank and regulatory records.

¹**Non-profit organisations (NPO)** mean any entity or organisation, constituted for religious or charitable purposes referred to in clause (15) of section 2 of the Income-tax Act, 1961 (43 of 1961), that is registered as a trust or a society under the Societies Registration Act, 1860 or any similar State legislation or a company registered under Section 8 of the Companies Act, 2013 (18 of 2013).

²**Beneficial owner(s)** means natural person who holds a proportionate interest of at least 10% shareholding or exercises effective management control over the Company.

³**Senior management** should mean personnel of the company who are members of its core management team. Normally, this would comprise all members of management one level below the executive directors, including all functional heads.

⁴**PAN details** should be provided as per the Name & DOI/DOB updated in Pan card for validation.

Declaration:	To tick
I /we hereby Declare that the details, information and documents furnished in this application form/CDD Declaration are true and correct to the best of the my/our knowledge and belief and I/we undertake to inform Standard chartered Bank (Bank*) of any change to the same within 30 days. In case any of the details, information and documents furnished in the Application Form/CDD Declaration found to be false, untrue, or misleading' I/we the aware that I/we may be held liable for it.	
I/we hereby give my consent to upload or download my KYC Records from the Central KYC Registry (CKYCR), only for the purpose of verifying my identity and address from the database of CKYCR Registry. I/we also understand that my KYC Record includes my KYC Records /Personal information such as my name, address, date of birth, PAN number etc.	
I/we hereby consent to receiving information from central KYC Registry (CKYCR) through SMS and/or emails on the telephone number and emails address registered with the Bank"	

Instruction	Account Numbers
Please activate the dormant accounts mentioned under our relationship.	1.
	2.
	3.
I/We hereby authorize debit and credit of ₹ 1 for the activation of the accounts.	

Place of Declaration:

Date of declaration:

.....
Signatures,

(To be signed as per account operating mandate with stamp)

Stamp & Signature is required on each page